

**MINUTES OF THE JOINT REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
THE LAKES METROPOLITAN DISTRICT NOS. 1, 3-4**

**HELD FEBRUARY 21, 2023**

The joint regular meeting of the Boards of Directors of The Lakes Metropolitan District Nos. 1, 3-4 (referred to hereafter as "Boards") were convened on Tuesday, February 21, 2023 at 9:30 a.m., via teleconference. The meeting was open to the public.

**ATTENDANCE**

Directors in Attendance were:

Michael A. Richardson  
Paula J. Lindamood  
Erika L. Volling

Excused Absentee: Florine T. Richardson and Amy Richardson

Also in Attendance were:

William Ankele, Esq., White Bear Ankele Tanaka & Waldron, P.C.  
Eric Weaver, Marchetti & Weaver, LLC  
Susan Cary, Marchetti & Weaver, LLC

**JOINT MEETING**

The Boards of Directors of the Districts have determined to hold a joint meeting of the Districts and to prepare joint minutes of actions taken by the Boards in such meetings. Unless otherwise noted herein, all official action reflected in these minutes shall be deemed to be the action of all Districts. Where necessary, action taken by an individual District will be so reflected in these minutes.

**CALL TO ORDER**

Director Richardson noted that a quorum of the Boards were present and called the Joint Special Meeting of the Boards of Directors to order. Director Richardson designated Director Volling as the chairperson of the meeting.

**DISCLOSURE OF  
POTENTIAL  
CONFLICTS OF  
INTEREST &  
ESTABLISH  
QUORUM**

Director Volling noted that disclosures of potential conflict of interest statements for each of the Directors were filed with the Secretary of State by the District General Counsel, White Bear Ankele Tanaka & Waldron, P.C., seventy-two hours in advance of the meeting. Attorney Ankele requested that the Directors consider whether they had any additional conflicts of interest to disclose. Attorney Ankele noted for the record that there were no new disclosures made by the Directors present at the meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting and in accordance with the statutes. Additionally, the Boards determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Boards to act.

**ADMINISTRATIVE  
MATTERS**

Agenda: Director Volling distributed for the Boards' review and approval an Agenda for the Districts' joint regular meeting.

Following discussion, upon motion duly made, seconded and, upon vote unanimously carried, the Agenda was approved.

Public Comment: None.

## RECORD OF PROCEEDINGS

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**Consent Agenda:** The Boards discussed the Consent Agenda. Following review and discussion, upon a motion made, seconded and upon vote unanimously carried, the Boards approved, adopted, and ratified the Consent Agenda including the following items:

- a. Approval of Minutes from the November 9, 2022 Joint Regular Meeting, December 14, 2022 Joint Special Meeting, and the January 17, 2023 Joint Regular Meeting
- b. Adoption of Joint Resolution of the Board of Directors Designating the Districts 24-Hour Posting Locations
- c. Ratification of Independent Contractor Agreements:
  - a. Atwell, Inc. for Engineering Services
  - b. Summit Services Group, LLC for Stormwater/Erosion Control Inspection Services
  - c. Pase Environmental, LLC for Erosion Control Services
  - d. Aztec Consultants, Inc. for Surveying Services

### FINANCIAL MATTERS

**Pay Application No. 2 – District No. 4:** The Board discussed the Pay Application No. 2 for construction at Farmlore North. Following discussion, upon motion duly made, seconded and, upon vote unanimously carried, the Pay Application No. 2 was approved.

**Payables/Financials of District No. 4:** Eric Weaver, Marchetti and Weaver, discussed the preparation of financials for District No. 4. Given that the majority of the costs for the District No. 4 are the monthly Pay Applications, it is not cost effective to prepare financial statements for each meeting. The Board will consider the monthly invoices for payment in addition to the Pay Application. The Board discussed the additional invoices included on the Requisition No. 7. Following discussion, upon motion duly made, seconded and, upon vote unanimously carried, the invoices were approved.

**Requisition No. 7:** The Requisition No. 7 was reviewed and discussed by the Board. Following discussion, upon motion duly made, seconded and, upon vote unanimously carried, the Requisition No. 7 was approved.

**Resolution Regarding Acceptance of District Eligible Costs and Reimbursement of Funds Advanced:** The Resolution was reviewed and discussed by the Board. Following discussion, upon motion duly made, seconded and, upon vote unanimously carried, the Resolution Regarding Acceptance of District Eligible Costs and Reimbursement of Funds Advanced was approved.

### OTHER BUSINESS

**Next Regular Meeting:** The next regular meeting is scheduled for March 21, 2023 at 9:30 a.m. via teleconference.

### ADJOURNMENT

There being no further business to come before the Boards at this time, upon motion duly made, seconded and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By: *Erika Valling*  
Secretary for Meeting